



Malaysian Association of Private Colleges & Universities

(Reg. No.: 6116/97 Selangor)

MEMBERSHIP APPLICATION GUIDE & CHECKLIST

1. Please provide all the required information in the Membership Application Form.
2. Incomplete application information may result in delay in processing your Membership.
3. The Governing Council reserves the right to reject a Membership Application should information provided be inaccurate or false.
4. Submit the following supplementary/additional information and documents:
 - a. *Branches information (if applicable)*
 - b. *List of Approved Courses/programmes (summary is sufficient)*
 - c. *ROC Certificate of Incorporation / Business Registration*
 - d. *MOE Approval for Principal Applicant (and Branches if applicable)*
 - e. *Form 24*
 - f. *Form 49*
 - g. *Entrance Fee and Annual Membership Fee:*

	Entrance Fee (RM)	Annual Subscription (RM)
Ordinary Member	3,000.00	3,000.00
Associate Member	1,500.00	1,500.00
Additional Branch Rep.		750.00

5. The completed Membership Application Form and fee payment should be sent to :

The Secretary-General
Malaysian Association of Private Colleges & Universities
c/o International Medical University
126, Jalan Jalil Perkasa 19, Bukit Jalil
57000 Kuala Lumpur

6. You may direct any enquiries pertaining to your Membership Application to the MAPCU Secretariat at :

Tel : +6 03 8656 9980
Fax : +6 03 8656 9981
E-mail : mapcu.my@gmail.com



Malaysian Association of Private Colleges & Universities
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MEMBERSHIP APPLICATION FORM

MEMBERSHIP INFORMATION			
Membership Type <i>(please tick)</i>		Category <i>(please tick)</i>	
<input type="checkbox"/>	Ordinary	<input type="checkbox"/>	University / Univ. College / College
<input type="checkbox"/>	Associate	<input type="checkbox"/>	Foreign Branch Campus
<input type="checkbox"/>		<input type="checkbox"/>	Other

PRINCIPAL MEMBER INFORMATION			
Institution Name :			
Registered Company Name:			
ROC No.:		Registration Date:	
MOE Registration:			
a) Registered Address:			
Tel. No.:		Fax. No.:	
E-mail :			
b) Correspondence Address: <i>(if different from Registered Address)</i>			
Tel. No.:		Fax. No.:	
E-mail :			

PARENT COMPANY OR CORPORATE APPLICANT INFORMATION <i>(if applicable)</i>			
Registered Company Name:			
ROC No.:		Registration Date:	
Paid-up Capital			

BRANCH MEMBER INFORMATION <i>(if included in application)</i>	
Branch 1 :	
Branch 2:	
Branch 3:	
Branch 4:	

NOMINEE / PRINCIPAL CONTACT INFORMATION

1. Name :			
Designation:			
Tel. No.:		Fax. No.:	
E-mail :			
2. Name :			
Designation:			
Tel. No.:		Fax. No.:	
E-mail :			
3. Name :			
Designation:			
Tel. No.:		Fax. No.:	
E-mail :			

PROPOSER (must be an Ordinary Member)

Name :			
Designation:			
Institution:			
Tel. No.:		Fax. No.:	
E-mail :			
Signature / Date :			

SECONDER (must be an Ordinary Member)

Name :			
Designation:			
Institution:			
Tel. No.:		Fax. No.:	
E-mail :			
Signature / Date :			

DECLARATION

We hereby certify that the information provided in this membership application including supporting documents and supplementary information are true and correct.

The Principal Member, Branch Members and Nominees shall abide by prevailing / amended MAPCU Rules & Regulations in the MAPCU Constitution.

(NOTE: The Governing Council may withhold membership approval should information provided be inaccurate or false.)

PARTICULARS OF SENIOR OFFICER / SENIOR MANAGER COMPLETING THIS FORM

Name :			
Designation:			
Institution:			
Tel. No.:		Fax. No.:	
E-mail :			
Signature / Date:			

MEMBERSHIP FEE

Cheque No:		Bank :	
Total Amount :			

6. Entrance Fees, Subscriptions and other Dues

6.1. *The following types of fees and subscriptions in the amounts as may be determined from time to time by an ordinary resolution of the Ordinary Members at an AGM or EGM shall be payable to the Association;*

6.1.1. *Ordinary Member Entrance Fees.*

6.1.2. *Associate Member Entrance Fees.*

6.1.3. *Ordinary Member Annual Subscription.*

6.1.4. *Associate Member Annual Subscription.*

6.1.5. *Subscription of additional official representative from a branch campus of an Ordinary Member.*

6.2. *Entrance fees shall be payable by an applicant whose application for ordinary or associate membership as the case may be is approved by the Council.*

6.3. *Annual subscriptions shall become due on the first day of each year and shall be payable within 60 days thereof.*

FOR MAPCU USE ONLY

Date Received :	
Date Approved:	
Membership No:	
Remarks:	
Signature : (Secretary-General)	
Signature : (President)	